

COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

Tender No.: CEMK/AMC/AquaGuard/ENQ/128/2025-26

Date: 26/12/2025

NOTICE INVITING QUOTATION (NIQ)

Sealed enquiries/Quotations are invited from resourceful, bonafide and experienced agencies for the work noted below.

1. Name of Work

Annual Maintenance Contract (AMC) for maintenance of 33 (Thirty-Three) Nos. Aqua Guard Water Purifiers installed at College of Engineering and Management, Kolaghat.

2. Location of Work

CEMK Campus, Kolaghat, Purba Medinipur, West Bengal.

3. Scope of Work

The AMC shall be **comprehensive in nature** and shall include:

- Preventive maintenance, routine servicing and breakdown maintenance of all water purifiers.
- Quarterly servicing of each unit or as and when required.
- Replacement of consumables such as filters, cartridges, membranes, electrical fittings, etc., for proper functioning.
- Attending complaints within **24** hours from receipt of intimation.

4. Period of Contract

The contract shall be valid for a period of **02 (Two) years** from the date of issue of Work Order and may be **extended up to 01 (One) additional year** subject to satisfactory performance and approval of the Competent Authority.

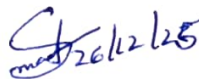
5. Eligibility of Agency

The intending agency shall:

- Have **minimum 02 (Two) years' experience** in similar AMC works under Govt./Semi-Govt./Autonomous bodies.
- Possess valid **GST Registration, PAN, and Trade License**.
- Be technically and financially sound to execute the work satisfactorily.

6. Terms of Payment

- Payment shall be made on **annual basis** after completion of the AMC period and certification by the Competent Authority.
- No advance payment** shall be allowed.

 26/12/25

Assistant Registrar (ECS)
College of Engineering & Management
Kolaghat, West Bengal

7. Schedule of Work / Price Bid

Sl. No.	Description of Work	Unit	Quantity	Rate (Rs)	Amount (Rs.)
1	AMC of Aqua Guard Water Purifier (Comprehensive)	Each / Year	33 Nos. (Approx)		
Total Amount (Excluding GST)					
GST @ ____ %: Rs. _____					
Total Amount (Including GST):					

8. Terms & Conditions

- The authority reserves the right to **accept or reject any or all enquiries** without assigning any reason whatsoever.
- The rates shall remain **firm and fixed** during the contract period.
- All disputes shall be subject to **jurisdiction of Purba Medinipur District, West Bengal.**

9. Penalty

In case of failure to attend complaints or unsatisfactory performance, the Competent Authority may impose **penalty or terminate the contract** as deemed fit.

10. Submission of Quotation

Sealed quotation superscribed as "AMC for maintenance of Aqua Guard Water Purifiers at CEMK" shall be submitted to the undersigned on or before 02/01/2026 up to 3 PM. Quotations received after the stipulated date and time shall be summarily rejected.

Tender opening date : 02/01/2026 on 4.00 PM.

11. Accepting Authority

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

Assistant Registrar (ECS)
College of Engineering & Management, Kolaghat

Date: 26/12/25

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