

# COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

Tender No.: CEMK/AMC/AquaGuard/ENQ/128/2025-26

Date: 26/12/2025

## NOTICE INVITING QUOTATION (NIQ)

Sealed enquiries/Quotations are invited from resourceful, bonafide and experienced agencies for the work noted below.

### 1. Name of Work

Annual Maintenance Contract (AMC) for maintenance of 33 (Thirty-Three) Nos. Aqua Guard Water Purifiers installed at College of Engineering and Management, Kolaghat.

### 2. Location of Work

CEMK Campus, Kolaghat, Purba Medinipur, West Bengal.

### 3. Scope of Work

The AMC shall be **comprehensive in nature** and shall include:

- a. Preventive maintenance, routine servicing and breakdown maintenance of all water purifiers.
- b. Quarterly servicing of each unit or as and when required.
- c. Replacement of consumables such as filters, cartridges, membranes, electrical fittings, etc., for proper functioning.
- d. Attending complaints within 24 hours from receipt of intimation.

### 4. Period of Contract

The contract shall be valid for a period of **02 (Two) years** from the date of issue of Work Order and may be **extended up to 01 (One) additional year** subject to satisfactory performance and approval of the Competent Authority.

### 5. Eligibility of Agency

The intending agency shall:

- a. Have **minimum 02 (Two) years' experience** in similar AMC works under Govt./Semi-Govt./Autonomous bodies.
- b. Possess valid **GST Registration, PAN, and Trade License**.
- c. Be technically and financially sound to execute the work satisfactorily.

### 6. Terms of Payment

- a. Payment shall be made on **annual basis** after completion of the AMC period and certification by the Competent Authority.
- b. **No advance payment** shall be allowed.

### 7. Schedule of Work / Price Bid

Sl. No.	Description of Work	Unit	Quantity	Rate (Rs)	Amount (Rs.)
1	AMC of Aqua Guard Water Purifier (Comprehensive)	Each / Year	33 Nos. (Approx)		
Total Amount (Excluding GST)					
GST @ ____ %: Rs. _____					
Total Amount (Including GST):					

### 8. Terms & Conditions

- The authority reserves the right to **accept or reject any or all enquiries** without assigning any reason whatsoever.
- The rates shall remain **firm and fixed** during the contract period.
- All disputes shall be subject to **jurisdiction of Purba Medinipur District, West Bengal**.

### 9. Penalty

In case of failure to attend complaints or unsatisfactory performance, the Competent Authority may impose **penalty or terminate the contract** as deemed fit.

### 10. Submission of Quotation

Sealed quotation superscribed as "AMC for maintenance of Aqua Guard Water Purifiers at CEMK" shall be submitted to the undersigned on or before 02/01/2026 up to 3 PM. Quotations received after the stipulated date and time shall be summarily rejected.

Tender opening date : 02/01/2026 on 4.00 PM.

### 11. Accepting Authority

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

Assistant Registrar (ECS)  
College of Engineering & Management, Kolaghat

Date: 26/12/25

Assistant Registrar (ECS)  
College of Engineering & Management,  
Kolaghat, West Bengal