

# COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

(An AICTE approved & Affiliated to MAKAUT Degree Engineering College) KTPP Township, Purba Medinipur- 721171, WB

dated: 30/11/2025

## Advertisement No. CEM/D/Rect/02/2025

Applications are invited from Indian citizens for the following posts in the prescribed format attached to this advertisement. Applications completed in every respect with self-attested scanned copies of all relevant testimonials are to be mailed to <a href="mailto:recruitment@cemk.ac.in">recruitment@cemk.ac.in</a> only, clearly mentioning the name of **the post and Department** in the **Subject line** of the **e-mail**. Applications sent through any other means or in an incorrect format will not be accepted. The last date of submission of application is **15**<sup>th</sup> **December**, **2025** (till 23:59 hrs). Applications received beyond the last date of submission will summarily be rejected.

# Others facilities for all vacant Positions:

- 1. All the appointments are purely contractual in nature. No confirmation of services or regularization will be entertained in any circumstances.
- 2. **Annual Increment:** Based on satisfactory performance through PBAS (for faculty) or Annual Appraisal (other than faculty), the contractual period may be extended with 3% on the initial basic pay as per AICTE norms.
- 3. **Provident Fund** will be provided as per applicable rules (For non-teaching posts only).
- 4. **Accommodation:** Free accommodation will be provided in the FH-type (for faculty) or F-type (other than faculty) quarters within the KTPP Township area, Kolaghat.
- 5. **R&D Grant** (for faculty only): **Rs.** 15,000 per year per faculty member (through the R&D Cell).

## 6. Leave Entitlements:

- o Casual Leave (CL): 14 days per calendar year
- o Medical Leave (ML): 20 days per calendar year (Half-pay)
- o **Earned Leave (EL):** 15 days per calendar year
- o Maternity Leave: As per existing government rules
- o **Extraordinary Leave:** May be granted with prior approval of the competent authority

#### GENERAL INSTRUCTIONS & INFORMATION

- 1. Candidates are requested to carefully go through the details of the posts and instructions available on the website before applying.
- 2. Last date for submission of online application: 15th December, 2025 (till 23:59 hrs)
- 3. Applications must be submitted **via email** only, with self-attested scanned copies of all certificates/documents and a passport-size photograph, compiled in a **single PDF file**.
- 4. The **cut-off date** for determining eligibility shall be the **closing date** of the application, i.e., 15<sup>th</sup> December, 2025.
- 5. **Upper age limit** for candidates applying for Assistant Professor or other non-teaching posts are **40 years**. Age relaxation may be applicable for deserving candidates.
- 6. Mere fulfillment of minimum qualifications and experience does not guarantee a call for the selection process.

- 7. The **decision of the College** in all recruitment matters shall be **final and binding** on the applicants.
- 8. Only experience of **more than six months** in an appropriate **position in a relevant field** will be considered for total experience.
- 9. Candidates must produce **original documents and valid ID proof** (Aadhaar /Passport /PAN Card) at the time of interview. Failure to do so will result in disqualification.
- 10. The **Institute reserves the right** to modify, defer, or cancel the advertisement/recruitment process at any stage without assigning any reason.
- 11. No correspondence, written or oral, will be entertained from candidates who are not called for the selection process.
- 12. **No TA/DA** will be provided to candidates called for the interview.
- 13. A **No Objection Certificate** (**NOC**) must be produced at the time of joining if the candidate is already employed elsewhere.