

COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

No. CEM/107/D/1120/Student Credit Card/o/2025

4th June, 2025

NOTICE

Subject: Constitution of Student Credit Card and Banglar Uchhashiksha Committee

A committee has been constituted with the following members, effective from 5th June, 2025, for managing matters related to the West Bengal Student Credit Card (WBSCC) scheme and Banglar Uchhashiksha portal. All previous related notices are hereby cancelled.

Committee Members:

- Prof. Asish Mitra – *Nodal Officer*
- Prof. Rupsa Sarkar – *Member*
- Prof. Paramita Mukherjee – *Member*
- Mr. Biswadip Bhattacharyya – *Member*
- Mr. Manash Kumar Routh – *Member*
- Mr. Dulal Maji – *Member*

Roles & Responsibilities:

- Committee will be responsible for maintaining the online Google Sheet records.
- Members will assist students during the online application process and with data uploads for the Banglar Uchhashiksha portal (Lab No. AN-204 or any other Lab).

Functions of the Committee:

- Assist students with the application process for the WBSCC, including document verification and coordination with WBSCC authorities.
- Promote awareness about the scheme, maintain proper records, and support students throughout the loan process.
- Ensure timely data updates on the Banglar Uchhashiksha portal and support various student services.
- Liaise with the Higher Education Department and address student grievances related to the schemes.



Dr. Dilip Kumar Gayen
Director

Copy to:

1. All HoDs
2. Individuals
3. AR (Acad)
4. DR (F&A)
5. All students
6. All Notice Boards