



COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

(An AICTE approved & Affiliated to MAKAUT Degree Engineering College)

KTPP Township, Purba Medinipur- 721171, WB

Advertisement No.CEM/D/Rect/04/2024 dated: 17/12/2024 in Anandabazar Patrika

Applications are invited from Indian citizens for the following posts in the prescribed format attached to this advertisement. Completed applications, along with self-attested scanned copies of all relevant testimonials, should be sent by post to the following address:

To

The Director

College of Engineering and Management, Kolaghat

PO: KTPP Township, Kolaghat

DIST: Purba Medinipur, PIN:721171, W.B

Note:

- Clearly mention the **name of the post and department on the subject line** of the envelope containing the application.
- Applications sent through any other means or in an incorrect format will not be accepted.
- The last date for submission of applications is **10th January 2025** (till 5:00 PM). Applications received after the deadline will be summarily rejected.

Details of the posts	Qualification, Experience and Pay scale
<p>Department: Electrical Engineering.</p> <p>a. Name of the post: Assistant Professor.</p> <p>b. No of Post: 01 (One)</p> <p>c. Specialization: Power Electronics & Drives.</p> <p>d. Application type: Regular</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed up to 45 yrs for experienced candidates).</p>	<p>Essential Qualification:</p> <p>B.E./B.Tech. and M.E./ M. Tech./M. S. or Integrated M. Tech. in relevant branch with first class or equivalent in any one of the degrees.</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per AICTE/Institute norms.</p>
<p>Department: Electrical Engineering.</p> <p>a. Name of the post: Technical Assistant.</p> <p>b. No of Post: 01 (One)</p> <p>c. Specialization: Power Electronics Laboratory/Electric Drives Laboratory/Basic Electrical Engineering Laboratory/Circuit Theory and Network Laboratory/Electric Machine Lab/Power System Lab.</p> <p>d. Application type: Regular</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed up to 45 yrs for experienced candidates).</p>	<p>Essential Qualification:</p> <p>Diploma /B. Tech in Electrical Engineering</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms.</p>

<p>Department: Computer Science & Engineering.</p> <p>a. Name of the post: Technical Assistant.</p> <p>b. No of Post: 01 (One)</p> <p>c. Specialization: PPS & OOT Lab/Data Structure & Algorithm Lab/Computer Architecture and organization Lab/DBMS Lab/Computer Networking Lab</p> <p>Knowledge in Programming C, Python, Data structure etc.</p> <p>d. Application type: Regular</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed up to 45 yrs for experienced candidates)</p>	<p>Essential Qualification:</p> <p>Diploma/B.Tech in Computer Science & Engineering/ Information Technology</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms.</p>
<p>Department: Information Technology.</p> <p>a. Name of the post: Technical Assistant.</p> <p>b. No of Post: 01 (One)</p> <p>c. Specialization: Data Structure & Algorithm Lab/Multimedia and Graphics Lab/ Networking and Operating System Lab/ Object Technology Lab.</p> <p>d. Application type: Regular</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed for up to 45 yrs experienced candidates)</p>	<p>Essential Qualification:</p> <p>Diploma /B.Tech in Computer Science & Engineering/ Information Technology</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms</p>

<p>Department: Administrative.</p> <p>a. Name of the post: Lower Divisional Clerk (Group C)</p> <p>b. No of Post: 02 (Two)</p> <p>d. Application type: Contractual</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed up to 45 yrs for experienced candidates.</p>	<p>Essential Qualification:</p> <p>H.S. or equivalent with a minimum of 45% marks and knowledge of computer operations is required.</p> <p>Desirable: Experienced candidates are desirable</p> <p>Pay scale: As per Institute norms</p>
<p>Department: Administrative</p> <p>a. Name of the post: Central Store Keeper (Group C)</p> <p>b. No of Post: 01 (One)</p> <p>d. Application type: Contractual</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed up to 45 yrs for experienced candidates</p>	<p>Essential Qualification:</p> <p>H.S. or equivalent with a minimum of 45% marks.</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms.</p>
<p>Department: Administrative</p> <p>a. Name of the post: Multi Tasking Staff (Group D)</p> <p>b. No of Post: 02 (Two)</p> <p>d. Application type: Contractual</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed for experienced candidates</p>	<p>Essential Qualification:</p> <p>Madhyamik or equivalent with a minimum of 45% marks.</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms.</p>

<p>Department: Administrative</p> <p>a. Name of the post: PA to Director</p> <p>b. No of Post: 01 (One)</p> <p>d. Application type: Contractual</p> <p>e. Age Limit: 40 Years (Upper limit may be relaxed for experienced candidates)</p>	<p>Essential Qualification:</p> <p>Graduation or equivalent with a minimum of 45% marks, expertise in shorthand, and a typing speed of 60 words per minute. Knowledge of computer operations is required.</p> <p>Desirable: Experienced candidates are desirable.</p> <p>Pay scale: As per Institute norms.</p>
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GENERAL INSTRUCTIONS & INFORMATION

1. Candidates are requested to carefully go through the details of the posts and instructions available on the website before applying.
2. The last date for submission of the application is **10th January 2025** (till 5:00 PM).
3. Applications must be submitted in the prescribed format as mentioned on the website.
4. The eligibility of candidates will be determined as of the closing date for receipt of application forms (**10th January 2025**).
5. Mere fulfillment of minimum qualifications and experience does not guarantee a call letter for the selection process.
6. The decision of the College in all matters related to recruitment shall be final and binding on the applicants.
7. Original documents and a valid ID proof (Aadhar/Passport/PAN Card) must be produced at the time of the interview; failure to do so will result in disqualification from the interview process.
8. The Institute reserves the right to modify, defer, or cancel the advertisement or recruitment process at any stage without providing any reasons.
9. No correspondence (written or oral) will be entertained from candidates not called for the selection process.
10. No TA/DA will be provided to candidates attending the interview.